

New Braunfels Pediatric Associates
1535 E. Common Street, New Braunfels, TX, 78130
Phone 830-625-9153 Fax 830-609-0572

Dr. Timothy Owens Dr. Mark Statler Dr. Jay Weinberg Dr. Sarah Rieger
Dr. Awilda Ramos Dr. Michelle L. Bernardy Dr. Ramona Peck Rachel L. Hayden, PA-C
Wendi H. Reagan, C.P.N.P. Ismaela Gomez, C.P.N.P. Amy Long, C.P.N.P.

Patient Name:

Date of Birth:

Acct# :

Date:

We have received your request to send the medical records of your child / children to your new doctor. Thank you for giving us the opportunity to care for your children. **Transferring records to your new doctor terminates our professional relationship.** If you move back to the area please feel free to contact our office to re-establish our relationship. The records will be forwarded to your new physician within 15 days, as is required by Texas law. You will receive a statement in the mail for reproducing your records for transfer. **By signing this letter, you agree to pay the fee of \$27.00 for copying the entire medical record.**

If your request is for only a summary of services rendered and a copy of your shot records, we will handle this service for you free of charge. Please let our office staff know which records you will need within ten days. **If we do not hear from you, complete medical records will be sent and you will be billed.** Credit cards can be accepted for payment of records. Please fill out all credit card information listed below and return in the return envelope we have enclosed for your convenience.

Please check the following box to ensure you get the records you need.

All Medical Records (on CD)

Parent Signature

Shot Records / Summary Sheet (No Charge)

Parent Signature

Type of Credit Card: VISA Mastercard American Express Discover

Card # _____

Expiration Date: _____

Signature: _____

Zip Code For Statement Billing: _____

If you have any questions, please call Crystal at (830) 625-9153.

Sincerely,

Mary Owens, RN, BSN, CPC, CPC-PEDS
Clinic Administrator

***** The Texas State Board of Medical Examiners has approved fees that physicians can charge for providing copies of their medical records. Physicians may charge no more than \$25 for the first 20 pages, 15 cents for each page thereafter, and a reasonable fee for the actual costs of mailing, shipping, or delivery. For more information regarding these allowances, please contact the TSBME at (512)305-7010.